

## PROPERTY MANAGER & BUSINESS DEVELOPMENT MANAGER

At QMT Realty we are a fast growing real estate firm with commitment to service, integrity and local knowledge.

### Our team requires an experienced property manager who is

- ✓ Looking for a greater challenge in their career progression.
- ✓ Have a passion for learning and training and want to be the best in their field.
- ✓ Have their real estate registration certificate
- ✓ Have a great individual drive
- ✓ Desire to motivate and support the team
- ✓ Immaculately presented and groomed
- ✓ An outstanding communicator with excellent time management skills and a proven track record
  - a strong ability to find solutions to daily challenges and tasks
  - fantastic organizational skills
  - an innate ability to prioritise tasks
- ✓ Client focused to provide an excellent service experience for both property owners and tenants.

The winning applicant is prepared to adhere to QMT Realty's culture and values of Commitment, Local Knowledge, Integrity and Quality Service.

Fluency in another language like Chinese is welcomed.

### Programs we use are:

Rockend (REST)  
FileSmart  
PMBoss  
Real works  
ADL forms

**Recruitment process** will be a one-on-one interview, followed by a 2-3 day paid trial days, finished with group interview.

Get started by emailing us your CV / Resume to [recruit@qmtrealty.com.au](mailto:recruit@qmtrealty.com.au) and attention it to Mrs Quy Early.

